# Minutes of the Meeting of IQAC dated 07.08.2019

### Signature of Mambers Present:

12. Pratap Talukdar, Student Guardian

The meeting started at 2.15 p.m. and was presided by Unusar Rahman, Principal i/c, and Chairperson of IQAC. The meeting discussed plans to be adopted for the current year. The meeting discussed threadbare the plans and programmes that would be implemented during the year. At the end of the discussion the following resolutions were unanimously adopted.

## **Resolution 1:**

Resolved that the AQAR for the year 2018-19 be placed in the Governing Body for approval

## **Resolution 2:**

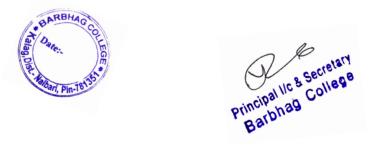
Resolved that the IQAC would implement the following plans and programmes in association with the teaching departments, cells and college authority:

a. To collect, analyse feedback from students and teachers and to take action on the feedback.

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- b. To conductAcademic audit.
- c. To Organise Faculty Improvement Programme for Teachers and training for nonteaching staff.
- d. To observe 150 years of birth anniversary of Mahatma Gandhi.
- e. To conduct health awareness programme as part of extension activities.
- f. To conduct environmental awareness programme.
- g. To organise students' capability building programmes with the help of teaching departments
- h. To organise students' capability building programmes with the help of teaching departments

At the end, the Chairperson gave his concluding remarks requesting all members to monitor the implementation of the plans chalked out for the next year. The Chairperson then adjourned the meeting at 3.45 p.m.



## ACTION TAKEN REPORT

- 1. Feedback collected, analysed and action taken.
- 2. 150 years of the birth anniversary of Mahatma Gandhi celebrated with a lecture programme.
- 3. Internal Academic Audit is done



Principal I/c & Secretary Barbhag College

# Minutes of the Meeting of IQAC dated 03.11.2019

#### **Signature of Mambers Present:**

- 1. Unusar Rahman
- 2. Dr. Anupam Dutta
- 3. Nirod Kalita
- 4. Rajat Ch. Kalita
- 5. Dr. Dhaneswar Baishya
- 6. Nagendranath Talukdar
- 7. Dr. Nandita Goswami
- 8. Prasanna Kumar Deka
- 9. Binoy Deka
- 10. Bikram Medhi
- Bikum Mithis sar fledlan, 11. Kanak Chandra Lahkar
- 12. Pratap Talukdar, Student Guardian

The chairperson called the meeting to order at 2.00 p.m. The meeting discussed the progress of implementation of the plans and programmes adopted for the current year in the last IQAC meeting. The meeting took note of the fact that two of the programmes planned for the current year have been implemented. Students' and Teachers' feedback were collected, analysed and placed before the Governing Body. The Internal Academic of the college was done on 12.06.2019. Moreover, Awareness Drive for minimising the use of plastic bags was organised on 03.09.2019 on the occasion of National Clean-up Day. The meeting opined that steps should be taken to implement the rest of the programmes in a phased manner. After a threadbare discussion on the implementation plans for the next three months, the following resolutions were unanimously adopted.

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## Resolution 1

Resolved that the following programmes planned in the first meeting of IQAC be implemented in the next three months and concerned departments and cells be asked to take steps in this regard.

- a. Observance of 150 years of birth anniversary of Mahatma Gandhi.
- **b.** To conduct health awareness programme as part of extension activities
- c. To conduct cleanliness drive in the neighbouring areas
- d. To organise students' capability building programmes with the help of teaching departments

## **Resolution 2**

The Coordinator, IQAC along with Dr. Nandita Goswami be given the responsibility to oversee the implementation strategies for the programmes.

The Chairperson gave his concluding remarks at the end requesting all members to cooperate with the coordinator in the implementation of the plans chalked out for the next three months. The Chairperson then adjourned the meeting at 3.30 p.m.



# **Action Taken Report**

- A. Lecture programme on 150 years of birth anniversary of Mahatma Gandhi was organised by Bhyartiya Itihas Sankalan Samity in collaboration with Assamese Dept. Of Barbhag College on 13.11.2019
- B. AIDS Awareness programme organised by Dept. Of Zoology on 01.12.2019
- C. Swachch Bharat Abhiyan at Kalag Village market area organised by NSS in collaboration with Barbhag Yuva Samaj on 29.12.2019
- D. Lecture programme on "Writing of Research Paper" on 04.01.2020 organised by Dept. Of Economics in association with IQAC.





# Minutes of the Meeting of IQAC dated 13.02.2020

## **Signature of Mambers Present:**

- 1. Unusar Rahman
- 2. Dr. Anupam Dutt
- 3. Nagendranath Ta
- 4. Nirod Kalita



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- 5. Prasanna Kumar Deka
- 6. Dr. Dhaneswar Baishya
- 7. Rajat Ch. Kalita
- 8. Dr. Nandita Goswami
- 9. Binoy Deka
- Bikram 1° Biknen Mahi 10.
- 11.
- Kanak Chandra L *Healkar*, Pratap Talukdar, Studen Falukdar 12.

The meeting started at 2.15 p.m. \_\_\_\_\_ esided over by Unusar Rahman, Principal i/c, and Chairperson of IQAC. The members expressed satisfaction that the programmes which were planned to be implemented in the last meeting during the last three months have been successfully implemented. The meeting then decided to take steps for implementation of the remaining part of the yearly plan decided at the beginning of the Academic Year. At the end of the discussion the following resolution was unanimously adopted.

# **Resolution 1:**

Resolved that the following programmes be implemented in the next three months and the Departments, forums and cells concerned be asked to take steps in that respect. The coordinator be given the responsibility to take initiative with along the departments/cells/forums concerned

- a. Faculty Improvement Programme for Teachers
- b. To conduct more health awareness programme as part of extension activities.
- c. To organise more gender sensitisation programmes.

d. To organise students' capability building programmes with the help of teaching departments.

The Chairperson gave his concluding remarks and thanked the members present for their opinions and suggestions and then adjourned the meeting at 3.15 p.m.



**ACTION TAKEN REPORT** 

I. Awareness drive among common people regarding COVID-19 on 19.02.2020 was organised by Barbhag College Tecahers' Unit and NSS in the village Dokoha.

II. Sensitisation programme on Women Empowerment and Rural Livelihood organised by Women Cell on 24.02.2020

III. Sensitisation Programme on Skill Development for Sustainable Livelihood organised by Barbhag College in collaboration with assam State Rural Livelihood Mission on 08.02.2020

IV. Workshop on How to Write an Effective Home Assignment organised by Dept. Of Education in Association with IQAC on 18.02.2020





# Minutes of the Meeting of IQAC dated 19.06.2020

**Signature of Mambers Present:** 

1. Unusar Rahman



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 Dr. Anupam Dutta
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- 3. Dr. Dhaneswar Baishya
- 4. Nagendranath Talukdar
- 5. Prasanna Kumar Deka
- 6. Rajat Ch. Kalita
- 7. Dr. Nandita Goswami
- 8. Nirod Kalita
- 9. Binov Deka
- Nireoc] Kallita Odeka Bis 10. Bikram Medhi kikum Kahi
  11. Kanak Chandra Lahkar Klolkov,
- Flahekder 12. Pratap Talukdar, Student Guardian

The meeting started at 2.00 p.m. and with Md. Unusar Rahman, Principal i/c, and Chairperson of IQAC in the chair. The meeting was held complying with COVID Protocol issued by the Ministry of Health. The members expressed their happiness that four programmes have been implemented in the last three months. Particualrly, the awareness programme on COVID 19 is a timely initiative by IQAC. However, the members opined that a Faculty Development Programme should be planned and implemented in the next three months. The members also opined that a training programme for the non-teaching staff should be organised by IQAC. . It was also noted that the AQAR for the current year should be prepared and placed in the Governing Body meeting for approval. After a threadbare discussion, the discussion the following resolutions was unanimously adopted.

#### **Resolution 1**

Resolved that, in view of the situation arising out of increasing incidence COVID-19, an Online Faculty Improvement Programme and a Training Programme for Non-Teaching Staff be organised by IQAC in the next three months.

#### **Resolution 2**

Resolved that the AQAR for the current Academic Year be prepared and placed in the Governing Body meeting in the month of August for approval.

The Chairperson Made his concluding remarks thanking all the members for their cooperation and requested everyone to be careful while moving out of their homes. He adjourned the meeting at 3.45 p.m.





### **ACTION TAKEN REPORT**

One week Faculty Development Programme on Research Methodology during 24.06.2020 to 30.06.2020 was Jointly organised by KBVSAS University and Barbhag College.



Principal lic & Secretary Barbhag College