



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Barbhag College
• Name of the Head of the institution	Nivedita Goswami	
• Designation	Principal i/c & Secretary	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03624383417	
• Mobile No:	7002713733	
• Registered e-mail	barbhagcollege@gmail.com	
• Alternate e-mail	iqacbarbhagcollege@gmail.com	
• Address	Vill & P.O. - Kalag. Dist. - Nalbari	
• City/Town	Nalbari	
• State/UT	Assam	
• Pin Code	781351	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Gauhati University				
• Name of the IQAC Coordinator	Dr. Anupam Dutta				
• Phone No.	03624299978				
• Alternate phone No.	03624295765				
• Mobile	9101322212				
• IQAC e-mail address	iqacbarbhagcollege@gmail.com				
• Alternate e-mail address	danupam1974@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://barbhagcollege.co.in/upload2/aqar/AQAR%202019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://barbhagcollege.co.in/upload2/academic/Academic%20Calendar%202020-2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.60	2005	28/02/2005	28/02/2010
6.Date of Establishment of IQAC			04/02/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Barbhag College	Students' Fee Waiver Scheme	Assam State Govt.	2020 - 2021	5017934	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Workshop on Use of Google Meet and Zoom Application for Online Classes organised by Dept. of Chemistry in association with IQAC on 23.12.2020.		
Sensitisation Programme on Harmful Effects of Tobacco Use organized by Women's Cell in association with IQAC on 26.02.2021.		
Seminar on "Importance of Intellectual Property Rights: Socio-economic and Legal Perspective" organised by IQAC on 27.02.2021.		
Lecture Programme on "Role of Mahatma Gandhi in Civil Disobedience Movement" on the occasion of 75 years of Independence organized by IQAC on 12.03.2021		
Observance of World Wetlands Day organized by Nature's Club, Barbhag College in association with IQAC		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To collect, analyse feedback from students and teachers and to take action on the feedback.	Feedback from students and teachers collected and analysed and action taken	
Academic audit to be conducted	Academic Audit could not be done due to pandemic	
To Organise Faculty Improvement	Seminar on "Importance of	

Programme for Teachers.	Intellectual Property Rights: Socio-economic and Legal Perspectives" was organized on 27.02.2021
To organize health awareness programs in the college and in the community	Health awareness programme on Harmful Effects of Tobacco Uses was organised by Women's Cell on 26.02.2021
To Organise gender sensitization programmes	International women's Day was observed on 08.03.2021 and gender issues were deliberated upon
To organize awareness programmes in the community against social evils	Awareness programme on "Eradication of Superstition among the Masses" was organized on 13.02.2021 in association with Aryyabhatta Science Centre and ASTEC
To organize education extension programme in the college and in the community	Lecture programme on Role of Mahatma Gandhi in Civil Disobedience Movement was organized by IQAC on 12.03.2021 marking 75th Year of India's Independence
To organize programmes on environment issues	World Wetlands Day was observed by Nature Club, Barbhag College in Association with IQAC
To organise sports and cultural activities for students	Could not be done due to pandemic
To organize capacity building programmes for students.	Departments organized programmes for students on using online platforms like Google Classroom.
To increase the number of smart classrooms	Could not be done
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Barbhag College Governing Body	02/05/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	19/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 381

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 995

Number of students during the year

File Description	Documents
Data Template	View File

2.2

282

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

278

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

38

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

42

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	381
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	995
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	282
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	278
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	38
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	42
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	30
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	22
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Barbhag College is a two-stream institution dedicated to academic excellence and the complete development of its students. The College has attempted to complement the curriculum as a Gauhati University affiliated college. The College adopts a comprehensive approach toward the effective delivery of the curriculum. All the departments follow the curriculum designed and recommended by Gauhati University. As per the norms and instruction of the affiliated University the college prepares the Academic Calendar for the session and distributes it among the students and teachers. A committee comprising of the Academic In charge and senior teachers prepares the routine for the session. The allotment of classes to the teachers has been done at the departmental level. All such proceedings are well documented by the H.O.Ds at the departmental level. All the teachers maintain records of class activities as per the curriculum in the 'Teachers Academic Diary'. Students' seminars, assignments, fieldwork, etc. are managed to enhance the learning process. The faculty members

also regularly maintain Lesson plan and teaching plan under the supervision of Principal. To strengthen the process of curriculum implementation, course progression has been closely monitored at the departmental level by the H.O.D.s and centrally by the Academic Council

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Barbhag College follows the academic calendar designed by the Gauhati University for admission, commencement of semester classes and breaks. As per the guidelines of affiliating university and UGC Academic calendar of the College was prepared by the Academic Council of the institution before the beginning of the academic session. The Prospectus of the College covering all courses and co-curricular activities is also prepared by the Prospectus Committee with the approval of the Academic Council. The Academic Calendar is prepared to continue all the activities of the college for the continuous internal evaluation. All concerned departments prepared its own Schedule of academic activities which includes the schedule for the internal examination, group discussion and departmental seminars. The dates of submission of seminar, project papers, and assignments are notified by the Head of the departments as per convenience. The authority of the institution arranges Academic meeting to screen the implementation and progress of all the activities related to curriculum. In view of the CAA/CAB movement and Covid pandemic situation minor changes had to be made in accordance with the direction of the affiliating University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

A. All of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Barbhag College has been implementing the curriculum framed by the Gauhati University since its inception as the college has been affiliated to the university. The institution offers only the UG courses in both Arts and Science discipline. The affiliating university has included in its UG courses some important cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability. Some of the papers in different subjects have contain the above mentioned issues which have an important role to play in enriching the knowledge of the students in different fields in addition to the subject concern. A good number of subjects have such papers which are basically concerned with the day to day issues mentioned above. Some of the papers address these issues directly and in some papers the issues are indirectly addressed. In the curriculum of the Gauhati University some issues related to women are incorporated. All most all the UG courses in Arts stream have the components related to

gender studies, gender sensitization and participation. In the following some of the papers of different subject addressing such issues are given as supporting document.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

99

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://barbhagcollege.co.in/upload2/igac_file/1654752415.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

600

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

83

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners.

The institution assesses the learning levels of the students after examination by using the following methods: (i) Based on the 10+2 Marks (ii) Entry Level Test conducted for Honours Course by each department. (iii) Class room discussion (iv) Questions and answers method (v) On the basis of the performance in the examinations conducted by the departments (Unit Test, Sessional Examination, End Semester Examination).

After selecting the slow learners and advanced learners the institution organizes some special programmes. For the slow learners institution adopted the following strategies to strengthen their learning capacity: i) Remedial Coaching (ii) Tutorial Class (iii) Counseling and mentoring; (iv) Parents-Teacher Meet (PTM) at least once in each semester

Strategies for Advanced Learners:

To keep the pace of the learning of the advanced learner's college

adopt the following strategies on the departmental basis. (i) Supply additional learning materials and reference materials (ii) Class seminar organized by each department where advanced learners are encouraged to prepare and present Seminar paper on some specific topic. (ii) Debate on Specific Topic, Essay Writing, and Quiz etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
995	38

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology which focuses on imparting education through a student centric approach. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Teacher uses methods like Google Classroom, Fieldwork, Project Presentation, Group Discussion, Debate on selected topics, Quiz based on syllabi, Essay Writings, Poster making, Play Short Drama, Knowledge based internal assessment, Regular Assignment, Laboratory experiments and analysis, Inter College Events etc. These means used by different departments help to provide experiential and participative learning.

Annual festival of the college is also one of the important means to give opportunity to the students to participate in different events which give them knowledge by participation. Various competitive events like Drama, Dance, Songs, Debate, Extempore Speech, Quiz, Essay Writings, Rongoli, Spot Story Writing and different Sports events, Social Service, etc are organized in

which lot of students participate directly and indirectly and gather knowledge which are necessary for them for academic and day to day life. College Magazine which is published every year also gives opportunities to the students to get experiences of editing and publish their literary creativity.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

There are three ICT enabled classrooms which are used by teachers for teaching-learning. The teachers use laptops, interactive boards, projectors etc. for teaching in the digital classrooms. Some teachers also use digital platforms and tools like Whatsapp, Youtube, Google Classroom, Google Meet, etc. for online teaching. Teachers sometimes also use PPT to teach.

As far as online resources are concerned, teachers use study materials available in different authentic academic websites and e-journals. E-resources like from NLIST and NDLI are also used by the teachers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://barbhagcollege.co.in/upload2/igac_file/1654762297.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

656

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Broad outline of the academic calendar is given by the Gauhati University at the beginning of the academic year and herein the tentative dates of the internal assessment are included. College notifies the date of internal examination at least 15 days before the examination. The syllabuses for the internal examinations are intimated to the students.

The internal examinations are conducted by an internal examination Committee formed by the Principal which mainly consist of two Assistant Officers-in-charge.

The examination committee prepares the internal examination schedule. A notice, including the last date of paper setting and submission to the examination committee, is circulated among the Heads of the departments and teachers. As per this notice, papers are set by each department and submitted to the assistant officers-in-charge (confidential).

According to the rules of the affiliating university, home assignments are given to the students for each paper taught in the class by the teachers after a discussion with the head of the department. The students have to submit the home assignments in the concerned department within a stipulated time.

Teachers evaluate the answer scripts and marks are notified to the students and sent to the affiliating university.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students can approach examination related Grievance Redress Cell to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

After the evaluation of the answer scripts of the sessional examination, marks are displayed on the notice board by every department. Student can discuss with the head of the concerned department if he/she has any query or grievance on the marks given to him. If the student is not satisfied he/she can go to the Examination Grievance Redressal Cell with a written application. The Grievance Redressal Cell can take steps for revaluation and re-evaluation of the scripts of the student within 15 days of the application given by the student.

To redress the grievances related to end semester examination, college allows the students to apply for it to University. Before applying to the university, they have to give an application to the examination related Grievance Redressal Cell of the college. On the recommendation of the cell, Principal gives a forwarding letter to the concerned authority of the university. The Grievance Redressal Cell sees to it that the university redresses the grievance of the students concerned.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Each department of the institution frames, on the basis of the syllabi prescribed by the affiliating university for all courses, the programme specific outcome and course outcomes. These are displayed in the departmental notice board for the students and

are also uploaded in the college website. Each department also organizes an induction programme at the beginning of the each semester and enlightens the students about programme specific outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has a system to measure the levels of attainment of programme outcomes and course outcomes. The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the student in a given programme. The course outcomes is measured through internal evaluation like unit test, sessional examination etc, and through students seminar and home assignments etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

183

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://barbhagcollege.co.in/upload2/igac_file/1654775540.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

19

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has been putting persistent effort for sensitizing its stake-holders by addressing varied significant social issues through different extension activities. Barbhag College IQAC, NSS unit, Nature Club, Women Cell, different academic departments etc., in collaboration with different community based organizations organize varied programmes for the benefit of the students and local community. This year the Women Cell of Barbhag College Teachers's Unit in collaboration with IQAC organized a sensitization programme entitled "Harmful Effect of Tobacco Uses" targeting to create awareness among the local youth including the college students about the harmful effects of taking tobacco and other harmful addictions. Another awareness programme entitled "Eradication of Superstitions among Masses" is organized by Teachers' Unit and IQAC of the college in collaboration with Arya Bhatta Science Center, Nalbari. This programme is meant for creating general awareness among local communities, so that, some superstitious beliefs doing harm to common people is removed by changing the mind set of people. The IQAC and different academic departments of the College organize programmes for promoting gender equality, scientific thinking, and programmes advocating Gandhian philosophy with a view to helping the society fighting against the ills of society.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654755168.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

266

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 26 classrooms out of which 3 classrooms are enabled with ICT facilities. There are 5 laboratories for the departments of Physics, chemistry, Zoology, Botany and education. The college has 12 departments and all departments have their own separate common rooms for faculty members. There are 2 seminar halls with ICT facilities. Presently there are 31 numbers of computers in the college out of which 15 are in the computer lab, 7 are in departmental use, 7 computers are available for the use of administrative purpose and 2 laptops for the use of miscellaneous purpose. In the college Wi-Fi facility is also available.

The college library is well equipped with stack room, separate reading room for teachers and students and separate reference cum periodical section. The library uses SOUL 2.0 library software package for library automation. The library has separate website providing all the information about library and giving links of different e-resources benefitting the user community. The central library has a collection of 33361 books and subscribes of 7 journals. All the departments have their own departmental library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654755381.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a playground for playing outdoor games like football, cricket, athletics etc. and separate volleyball and badminton court. Girl's common room and boy's common room are used for the indoor sports activities like carom, chess, table tennis etc. the college provides the students the different sports equipment like football, jersey, cricket bat, cricket balls and stamps, cricket pad, gloves, javelin etc. Students used these facilities on a daily basis. Annual sports meet is organized during the college week. The sports activities could not be organized during the academic season 2020-2021 due to covid-19 pandemic.

In front of the college there is an open space which is used for different cultural activities like annual fresher's, different cultural event during college week, celebration of saraswati puja, bihu etc. The college playground is also used for mega cultural event. The play ground is also offered for the use of public event in free hours and holidays. There are different musical instrument like table, guitar, harmonium, flute, dholok, dotara etc. available in the college which are provided to the students for their practices and for the use of cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654755433.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654755507.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.6

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Barbhag College is automated through SOUL 2.0 Library Management Software provided by INFLIBNET Centre, Gujarat. The library now partially automated. Books are bar-coded for quick circulation. Automated membership card is provided all the students with barcode number. Intra Web-OPAC facility available for searching the books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://barbhagcollege.co.in/upload2/igac_file/1654756342.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0.61

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

8

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution has two Fiber broadband connections from BSNL running at the Office of the Principal and at the college library with 100 MBPS data speed with a scheme of monthly unlimited data. Both the broadband connection enabled with Wi-Fi facility. All departmental computers and the entire college campus are accessible internet with the password through Wi-Fi. Regular maintenance of broadband connectivity is done by local vendor.

The college website is regularly updated for providing latest information of the college. The college introduces online admission process through our web portal from the academic year 2020-2021.

There are one computer laboratory exist in the library with 13 desktop computer. All the computers are connected with LAN (local Area Network) and broadband internet connection available all the computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654756664.pdf

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.6

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are different committees such as academic council, construction committee, purchase committee, library committee, etc. to execute the overall plan and policy for maintenance of facilities. A well structured library committee exists as per government norms. This committee decides overall maintenance and management of the library. The library has the facilities of separate reading rooms for the students and teachers. The students are obligated to collect the library clearance certificate before semester examination ensuring the return of books. All tender submitted constructional works are verified by the construction committee formed by the governing body. All the equipments and accessories are purchased according to the approval of purchase committee. All the heads of concerned departments take the responsibility for the overall management of the laboratories. For laboratory equipments, heads of concerned departments submit the requirements to the authority (principal) and the authority call for the tender and quotations for purchase the required equipments. Maintenance of electricity, office expenses, travelling allowances, CCTV surveillance etc. is done from the college fund. A canteen committee constituted for the monitoring of the canteen. The IQAC along with the other cells and sub-committees give the valuable suggestion to authority for academic and infrastructural development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/iqac_file/1654756756.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1044	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	https://barbhagcollege.co.in/upload2/igac_file/1654756893.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

3

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

16

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' union of Barbhag College consists of President, Vice president, General Secretary, Assistant General secretary, secretary and assistant secretary of games, cultural secretary, debate secretary, secretary of magazine, girls' common room and boys' common room and they are elected democratically in students' election. They are the representatives of the student community and actively take part in academic and administrative bodies. They are members in various committees and administrative units like IQAC, grievance cell and also extend their welfare services through NSS. Students participate in diverse awareness and welfare

programmes. During the lockdown period, a Covid care center was opened in the college and the members of the students union provided voluntary services in the center. Physical classes were cancelled and classes and examinations were conducted on online mode in some months of the period. The members of the students' union circulated the notices and provided information to the students regarding class, examination etc at that time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is Alumni Association in the college but it is not registered.

Describe contribution of alumni association to the institution within a maximum of 200 words

Although alumni activity has been going on in the college since

long in a sporadic manner, the Barbhag College Alumni Association organized itself, but has not been registered yet. Alumni activities exist in different academic departments of the college. An Alumni Meet was planned in 2020, which had to be called off due to COVID19. The focus of these meets was on building bridges and bonds with alums. The Alumnus Association has developed a strong network with over 1,000 members spread across the state.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The healthy academic environment which is the aim of the governance is dependent on the perspective plans and strategies. The perspective plan adopted for the governance also works for the all round development of the college keeping in mind the aim of fulfilling college vision. For its smooth functioning, college administration has decentralised different functions and made college governance a participatory affair. The Principal, the secretary of the Governing Body of college convenes meeting of the Governing Body at regular intervals and also meets the teachers, the office staffs and the students' representatives regularly to discuss the matters related to the college. The teachers participate in different committees and cells as convenors or coordinators which also include students' representatives as members. The Students' Union Body is one of the important parts of the corporate life of the college. It undertakes different welfare activities for the students.

The college also undertakes extension activities through different

programmes to meet its social responsibilities. In this way, every activity of the college is undertaken to fulfil its vision and to create healthy academic environment with the coordination of different parts through decentralised governance and perspective plans.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654761333.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Barbhag College effectively follows decentralisation and participative management in every level of administrative structure. The process of Examination conducted in the college draws examples of these two principles. The Academic Council which includes Head of Each department and chaired by the Principal takes decisions regarding the schedule of examinations in the college. After discussion, the Principal forms an Examination committee comprising two Assistant-in-Charge, one confidential (senior faculty) and Assistant-in-Charge (faculty), office staffs and Grade IV staffs. The examination Committee conducts examinations including Internal and External Examinations. Invigilators duties are also distributed among the faculties and the office staffs and Grade IV staffs take different responsibilities entrusted to them.

Due to the outbreak of COVID-19, Examinations could not be conducted in the session 2020-2021. As per the notifications of the Gauhati University, online Examinations were held. The Principal discussed the issues related to the examinations with the faculties through Zoom meeting.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654761417.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The key components of college i.e. the Governing Body, the Principal, Vice-Principal, Academic-in-Charge, Head of the Department and other faculties, non-teaching staff and the students as well follow the perspective plan to fulfil the vision of the institute through its institutional capacity.

The Academic Council accepts strategies for the academic session including the classes, coverage of syllabus, admission and examination schedules as notified by the Gauhati University and the same is also displayed in the college website. Similarly, the Examination Committee adopts strategic plan for the conduct of external and internal examination in the college. The Library Committee decides the activities of the session and accepts plan accordingly. Similarly, the Students Union strictly follows the rules and regulation and adopts their plan. One of the strategic plans adopted in this session is the decision to introduce integrated B.Ed course for which numbers of pre-decided steps were taken to introduce this career oriented course.

For the infrastructural development plan, the Governing Body takes resolution keeping in mind the resources available and carries out the activity. For this purpose, the Governing Body has created the Construction and the Purchase Committee who supervise the construction activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654761546.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The key components of organizational structure of the Barbhag College are Governing Body, Principal, Head of the Departments and other faculties, Non-teaching staff and students. It reviews the institutional strategic plan which in turn sets the academic aims

and objectives of the institution and identifies the financial and recruitment strategies.

The Committee structure followed by the College maintains participation and decentralisation including the members both from the teaching and non-teaching staff which reflects the efficiency of the administrative set up in the college.

The college strictly adheres to the norms and rules made by the Gauhati University and Director of Higher Education, Government of Assam in terms of Appointment and service rules. The Selection Committee with its representatives of the President of Governing Body, , the Principal, two subject experts, two VC nominees and Head of the Department who decide the worthiness of the candidates. Likewise, the teaching and non-teaching staffs have the benefits of PF, Gratuity and other benefits as applicable. The institution follows transparent promotional policies previously through Appraisal forms and through Academic Performance Indicators (API) henceforth.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654761585.pdf
Link to Organogram of the Institution webpage	https://barbhagcollege.co.in/upload2/igac_file/1654792647.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Some of the basic welfare measures adopted by Barbhag College for the teaching and non-teaching of the college are:

There is a welfare scheme Group Insurance Scheme (GIS) among the teaching and non-teaching staff.

The college encourages participation of teaching staff in the professional development courses like FDP, FIP, RC, STC, workshop, seminars etc and also organises the same in the college campus.

The college also organises skill development and other administrative training programmes for non-teaching staff.

The faculties enjoy Child Care Leave (CCL), Maternity Leave and Earned Leave etc.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654761790.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance system maintained by the college helps in the assessment of the performance of teaching staff and in this way helps them in the time of their promotion as per the guidelines of the UGC for API calculation. The performance appraisal system is maintained by collecting details of teachers' activities through a prescribed format and maintained by IQAC for their inclusion in AQAR of the college during the time of NAAC inspection. This format deals with all the necessary data regarding the general information of the faculties, classes taken by them (Lecture/Practical), leaves taken during the academic year, participation in college activities, innovations made by faculties, improvement of professional competence, research contributions, extension services, participation in the corporate life etc to assess the development achieved by the faculties. All the faculty members have to fill up the performance appraisal format and to submit the same to the IQAC within the allotted time.

Like the faculties, the performance of the non-teaching staff is also assessed with a prescribed format every year to monitor the performance and also to consider the promotion of the non-teaching staff.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654797000.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Barbhag College regularly conducts internal and external financial audit to maintain financial transparency in the college. For the purpose of internal financial audit, the Governing Body appoints an Accountant who analyses the annual financial expenditures of the college and prepares report for the same, which is submitted to the Director of Audit, Government of Assam.

The external financial audit is regularly conducted by the Government of Assam. For this purpose, the Director of Audit under the Government appoints the auditor and conducts the audit. The external audit is generally delayed as external agency conducts this audit. For the session, 2020-2021, the external audit is not done as it was the Covid-19 period. This resulted in the further delay of the external financial audit. For the year 2020-21, College has conducted Internal Financial Audit.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654762056.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Barbhag College has an effective financial management system adopted for resource mobilization and proper utilisation of funds. The Governing Body takes all the decisions related to financial management in the college. The proper utilisation of the financial resources is monitored by the Purchase Committee and the Construction Committee. For purchase of library books and equipments, the decisions are taken by the Library Committee.

The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs as well as the prospective seminars and conferences of the departments and the college as a whole. The governing body is intimated with the same for the approval.

For the salary of the sanctioned posts, UGC scale of pay disbursed released by the Govt. of Assam. For non-sanctioned and part time employees in both teaching and non-teaching staff, the negotiable salary is paid as per the approval of the Governing Body.

The fee collected from students is utilised for various student related activities like Annual college week, department picnic, department all-magazine as well as in providing financial aid to students who participate in inter college competitions.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/igac_file/1654762096.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has made it a regular practice to take feedback from students and teachers particularly on curricular aspect. The feedback system will be made online from the coming academic year. Moreover, the self appraisal of teaching and non-teaching staff is one quality measure initiated by IQAC. This has helped the staff to identify their weaknesses and improve themselves.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/iqac_file/1654752341.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College monitors the the teaching-learning process throgh various ways like sessional examinations, departmental seminars, hme assignments etc. Throgh these same ways the learning outcomes are also monitores. From time to time, depending on the achievement of the learning outcomes, the teaching-learning process is reviewed. Remedial teaching is conducted to address the learning deficiencies of the students. The departments regularly identifies the slow learners for addressing their learning deficiencies through remedial classes. In order to monitor look after the learning progress of the students, Mentor-mentee system is introduced in the college.

File Description	Documents
Paste link for additional information	https://barbhagcollege.co.in/upload2/iqac_file/1654753271.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for

D. Any 1 of the above

**improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the curriculum of the Gauhati University some issues related to women are incorporated. Almost all the UG courses in Arts stream have the components related to gender studies, gender sensitization and participation. In co-curricular aspects, the college follows the direction of Indian Constitution mentioned in the Preamble, Fundamental Rights, Fundamental duties and Directives as well as to follow the section 3-2 (15) of UGC Guidelines (Prevention, Prohibition and Redressal of Sexual Haressment of Women Employees and Students in higher educational institutions) regulation 2015, A gender equity centre is formed by the institution comprising student, non teaching staff and teaching community to look after grievances, care and facilities of the women folk of the institution. In the year 2020-2021 the different sensitization programs have organized as developmental measures for gender equity purpose. Such as:

1. Celebration of International Women's Day by Women Cell, Barbhag College on 08/03/2021
2. Women Cell organized a sensitization program on harmful effects of Tobacco uses on 26/02/2021
3. An awareness program on eradication of superstition among masses is organized by Women Cell on 14/02/2021

File Description	Documents
Annual gender sensitization action plan	https://barbhagcollege.co.in/upload2/igac_file/1654762158.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://barbhagcollege.co.in/upload2/igac_file/1654762382.pdf
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
<p>In Barbhag college negligible amount of bio-degradable and non-biodegradable wastes are generated and as a part of solid waste management, some bamboo made dustbins are introduced in different corners of the college. From those dustbins the biodegradable wastes such as leaves of plants, damaged paper etc are collected by the NSS volunteers from the dustbins and these are dumped in a specified (Green dustbin) place of the college campus. Solid waste which generated from the washrooms are collected and dumped in the yellow dustbin.</p> <p>Negligible amount of e-wastes are generated from our college which are directly disbursed to the local vendors for recycling. The solid wastes generated from the department of Botany are collected by the laboratory bearer and those are deposited in the green dustbin. The liquid waste generated from Botany , Zoology and</p>	

Chemistry department are circulated to the nearby hole of the respective departments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://barbhagcollege.co.in/upload2/igac_file/1654762797.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 647">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 506 1436 647">No File Uploaded</td> </tr> <tr> <td data-bbox="86 647 539 748">Certification by the auditing agency</td> <td data-bbox="539 647 1436 748">No File Uploaded</td> </tr> <tr> <td data-bbox="86 748 539 851">Certificates of the awards received</td> <td data-bbox="539 748 1436 851">No File Uploaded</td> </tr> <tr> <td data-bbox="86 851 539 916">Any other relevant information</td> <td data-bbox="539 851 1436 916">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	D. Any 1 of the above
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Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 1471 539 1536">File Description</th> <th data-bbox="539 1471 1436 1536">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1536 539 1637">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 1536 1436 1637">View File</td> </tr> <tr> <td data-bbox="86 1637 539 1778">Policy documents and information brochures on the support to be provided</td> <td data-bbox="539 1637 1436 1778">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1778 539 1881">Details of the Software procured for providing the assistance</td> <td data-bbox="539 1778 1436 1881">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1881 539 1946">Any other relevant information</td> <td data-bbox="539 1881 1436 1946">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	View File	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	
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Policy documents and information brochures on the support to be provided	No File Uploaded										
Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

Barbhag College has followed some code of conduct officially. It is clearly mentioned in the code of conduct that in administrative and teaching learning activities the institution followed the principle of social harmony and follow equal manners irrespective of caste, creed, religion, and race, gender, in professional and administrative behavior. Again the college observes special days such as International Women's Day, Independence Day, and Republic Day reflecting Gender harmony, duties and responsibilities of citizens and social harmony where inclusive participation of people and society is ensured.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize the students and employees of the institution regarding the constitutional obligations, values, duties and responsibilities of the citizens, the college observed Republic Day on 26th January, 2021 and Independence Day on 15th August 2021. To commemorate the events, a lecture programmes on the "Values of Democracy and Importance of Republic Day" is also organized by IQAC, Barbhag College among the student, teacher and no-teaching staff of the college. Another lecture programme is also organized along with the celebration of Independence day on the topic "Importance of Independence Day" and contribution of Barbhag area in the Independence Day among the Barbhag College Community.

To follow the Govt. rules, regulations and obligations, the college prepared code of conduct that should be followed by the students and employees of the college. It is followed by the college for proper functioning of its administrative and academic mechanism.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of Independence Day on 15/08/2020 and lecture programme on "Importance of Independence Day"

Celebration of Republic Day on 26th January, 2021 and organized a lecture programme on "Values of Democracy and Importance of Republic Day"

Celebration of Science Day by the Dept. of Zoology and Botany on 28/02/2021

Celebration of International Women's Day on 08/03/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Academic Planning: The Barbhag College has an integrated and well-organized system for curriculum planning and implementation. The institution has effective machinery for the implementation of curriculum, designed by the Academic Council of the institution. In addition to this the Academic Council prepares the academic calendar and time table of the two streams of the institution, prior to the beginning of the Academic session. The courses start with a fair and easy admissions procedure. The College maintains a regular class schedule to deliver quality education to the students as defined by the Gauhati University's course curriculum. The respective HoDs of various departments distribute the courses among the faculty members based on their specialty and efficiency. The College has been relentlessly trying to make the teaching-learning process effective by implementing the following measure. After all the Barbhag College is trying to implement the Curriculum prescribed by the affiliated University and it has become successful in enhancing inquisitiveness in the mind of the student community.

Education through Online Mode: To make the teaching-learning process accessible and flexible during pandemic. The college tries to reduce the detachment of the student from the learning process during pandemic. The teachers of the institution, at their individual level used internet facilities to carry on the teaching-learning process by using different social media platform like what's app, Google meet, Zoom, you tube and goggle classroom etc.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Responding to the community in times of distress is a distinct characteristic of Barbhag College. In fact, as a college in a rural area, standing with and supporting the community is one of the thrust areas of the institution. The Government of Assam keeping in view of the emergent Covid 19 pandemic situation notified the college authority on 25/05/2020, with Ref no. NPE.72/2019/86 to hand over the institution to the district administrative authority to set up a Quarantine centre at Barbhag College. The college was used as quarantine centre from 25th May to 30th October 2020. During that period the administrative activities of the institution was running from Barbhag Kalag HS School. The college authority provided maximum facilities for the welfare of covid patients. The neighbouring locality appreciated the college authority for this benevolent activity and it also increased the inclusiveness of the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Setting up of pedestrian pathways
2. Setting up of green corridor
3. Landscaping of the college
4. Conduct of Academic and Administrative Audit
5. Conduct of Green Audit, Environment Audit and Energy Audit
6. Increasing number of Smart Classroom from 3 to 5
7. Organising Faculty Development Programme for Teaching Staff
8. Orientation programme for non-teaching staff
9. Installation of Rain Water Harvesting system
10. Introduction of new Add on certificate course