



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BARBHAG COLLEGE
Name of the head of the Institution		Mr. Phanidhar Deka
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03624283417
Mobile no.		7663959610
Registered Email		barbhagcollege@gmail.com
Alternate Email		iqacbarbhagcollege@gmail.com
Address		Village: Kalag
City/Town		Nalbari
State/UT		Assam
Pincode		781351
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Anupam Dutta
Phone no/Alternate Phone no.	03624283417
Mobile no.	9101322212
Registered Email	barbhagcollege@gmail.com
Alternate Email	iqacbarbhagcollege@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.barbhagcollege.co.in/upl oad2/iqac_file/1654774847.pdf">https://www.barbhagcollege.co.in/upl oad2/iqac_file/1654774847.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/agar_p arta?agar_id=21110&amp;institution_type=3">https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/agar_p arta?agar_id=21110&amp;institution_type=3</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	76.60	2005	28-Feb-2005	28-Feb-2010

### 6. Date of Establishment of IQAC

04-Feb-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>No Data Entered/Not Applicable!!!</b>		
<b>No Files Uploaded !!!</b>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Lecture Programmes on "Plastic Pollution"( 05.06.2018 ) "Impact of Chemical Fertilizer and pesticide" (03.05.2018) "Environment and Development"(14.08.2017) and "Creative Writing"(26.10.2017) are organised by various departments in collaboration with IQAC • Observed "World Mother Tongue Day" by Assamese Department on 21.02.2018 and Celebrated "World Environment Day" on 05.06. 2017 by Nature Club, Barbhag College, in association with IQAC. • Awareness programme on ?"Beat Plastic Pollution"(18.08.2017)and "Save Water" (22.03.2018) organised by Nature Club, Barbhag College in association with IQAC • "International Yoga Day" observed on 21.07.2017 • Awareness Programmes on ? "Career Options after Higher Secondary" and "Self Employment and Entrepreneurship as Career options" organised by Career Guidance Cell in association with IQAC.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
IQAC decided to collect feedback from students on curricular aspects for the	Students Feedback on curricular aspect was collected, analysed and placed in

year 201718	the Governing Body for action. Action was taken by IQAC
To suggest to the college authority to pursue with the government for fill up the vacancies in teaching and nonteaching positions as early as possible. Till the vacancies are filled up, college authority would be suggested to appoint parttime faculty to manage regular classes.	(three) Vacancies were filled up during the year. However, vacancies in teaching positions were not filled up. Instead, regular classes were managed with additional part- time teachers.
All departments are to be suggested to identify slow learners and to conduct remedial classes for them	Most of the departments identified slow learners and conducted remedial classes.
Departments are to be advised to conduct field work to enhance teachinglearning experiences of students in relevant course	Some departments conducted field work in some relevant courses.
To sign MoUs with neighbouring HEIs and to conduct students and faculty exchange programme	MoUs were signed with M.N.C. Balika Mahavidyalaya and P.B. Anchalik College. • One faculty Exchange Programme with M.N.C. Balika Mahavidyalaya and • One Students Exchange Programme with P.B. Anchalik College were conducted.
To organise Gender Sensitisation and empowerment programmes	Workshop and Lecture Programme on Protection of Women organised by the Women Cell of the College.
To organise programmes on environmental issues.	An Awareness programme on 'Save Water' campaign was organised by Nature Club, Barbhag College. • An Awareness programme on environment on World Environment Day was organised by Nature Club, Barbhag College. • An Awareness programme on Plastic Pollution was organised by Nature Club, Barbhag College
To organise capacity building programmes for students	Lecture programme by English and Assamese Departments on Creative Writing • A Programme on Yoga was organised by IQAC. • Student Seminar on 'How to Write a Project Report?' organised by department of Education in association with IQAC on 15.11.2017 • Student Seminar on Entrepreneurship Development Programmes organised by the department of Economics in association with IQAC on 20.12.2017
To organise programme on Career Counselling for students	Awareness Programme on 'Career Options after Higher Secondary?' organised by career guidance Cell in association with IQAC. • Awareness Programme on 'Self Employment and Entrepreneurship as Career options' organised by Career Guidance Cell on 23rd January 2018

Completion of computerisation of the central library and beginning computerisation of circulation system	Completion of computerisation of the central library and beginning computerisation of circulation system
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Name of Statutory Body</td> <td style="width: 50%;">Meeting Date</td> </tr> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">28-Aug-2018</td> </tr> </table>		Name of Statutory Body	Meeting Date	Governing Body	28-Aug-2018
Name of Statutory Body	Meeting Date				
Governing Body	28-Aug-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	No				
17. Does the Institution have Management Information System ?	No				

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Barbhag College has an integrated and well-organized system for curriculum planning and implementation. The institution has effective machinery for the implementation of the curriculum, designed by the Academic Council of the institution. In addition to this, the Academic Council prepares the academic calendar and timetable of the two streams of the institution, prior to the beginning of the Academic session. The courses start with a fair and easy admissions procedure. The College maintains a regular class schedule to deliver quality education to the students as defined by the Gauhati University's course curriculum. The respective HoDs of various departments distribute the courses among the faculty members based on their speciality and efficiency. The College has been relentlessly trying to make the teaching-learning process effective by implementing the following measures. ? Academic Calendar: The Academic Council prepares the Academic Calendar and it also monitors the implementation of the Curriculum at per with the calendar. ? Teachers' Diary: The teaching faculty of the College maintains Academic diaries for their class records, topics discussed, projects, and assignments given to the students. Every department regularly records the number of classes that every faculty member attends. ? Lesson Plans: Lesson Plans are prepared by the faculty members for delivering quality classes. It enables the faculty members to proceed in the teaching activity quite effectively. ? Academic Audit: Academic audits are conducted by the College authority half-yearly basis to assess the teaching-learning environment of the college and improvised the subsequent plans. The Academic Audit facilitates the process of teaching-learning and it can instil confidence in the mind of the teachers and students. ? Students and Teachers Feedback: The feedback of students is collected and analyzed by the authority in order to

improve the learner-centric environment. Teacher feedback on the curriculum is also collected and analyzed so that it can create a congenial atmosphere for the entire teaching-learning process. ? Departmental Profiles: All the departments prepare Departmental Profiles containing information about various aspects of the curriculum. ? Departmental Meeting: Departmental meetings are held quarterly in a year to ensure proper planning and implementation of various aspects of the curriculum. ? Use of ICT and E-Resource: The College gives access to web resources, N-List etc. by the library and emphasis is laid on the use of smart boards, and projectors for fruitful delivery of classes. ? Use of Laboratory Classroom: Almost all the departments of the science stream and the department of Education use laboratory classrooms with a view to giving access to practical education. ? Project work: The project works are being implemented in various departments in accordance with the Curriculum and it gives a boost to the students enabling them to gain some innovative knowledge. After all the Barbhag College is trying to implement the Curriculum prescribed by the affiliated University and it has become successful in enhancing inquisitiveness in the mind of the student community.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Feedback analysis is a core element of the learning platform. The College analyzed the various aspects of the curriculum by collecting feedback from students and teachers. The college designed a structured feedback form for students. The feedback form duly filled by the students collects information and assessments regarding various curriculum aspects and teaching programs of the college. The procedure of feedback collecting from the student is done in the final semester. The members of the academic council appointed by the principal ensure confidentiality in the whole process. Feedback received by the student is evaluated by IQAC. The IQAC prepared a report by analyzing the data and submitted it to the principal for action. The report indicates necessary actions that have to be taken towards the improvement of the curriculum, infrastructure and administrative procedure. The issues pointed out in the report were also discussed in the IQAC Core Committee meetings for finding possible remedial measures. The Barbhag College also collects teacher feedback for the implementation of the most effective teaching and learning procedure. The Principal holds an Academic Audit with teachers at the end of each academic session to discuss academic planning and pedagogical strategies based on the faculty's experience and feedback. The list of grievances prepared in this audit is forwarded to governing body for instant action. The college authority also collects non-formal feedback from college alumni regarding developmental aspects of the institution. The feedback mechanism of the institution allows the Principal to observe and analyse the academic progress and implementation faithfully. The feedback collected in this manner highlights the strengths and weaknesses of the overall curricular scenario.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours in Assamese	60	57	57
BA	Honours in English	30	12	12
BA	Honours in Political Sc.	45	25	25
BA	Honours in Economics	30	6	6
BA	Honours in History	30	11	11

BA	Honours in education	45	44	44
BA	Regular	300	136	136
BSc	Regular	150	122	122
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	949	0	28	0	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	10	4	2	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is no formal mentoring system available in the institution

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
<b>No Data Entered/Not Applicable !!!</b>		

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	28	7	0	11

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during



the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	VI	18/05/2018	05/07/2018
BSc	NA	VI	18/05/2018	05/07/2018

[View File](#)

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For Continuous Internal Evaluation (CIE) the various courses and programmes are being done under the guidelines formed by the affiliating university, it is not possible to undertake massive reforms in the CIE system. Apart from the sessional examinations, some departments also adopt certain internal evaluation procedures like student seminars, class tests, home assignments etc. It is ensured that the sessional examinations are carried out on smooth orders and in a hassle-free manner. A designated committee is formed and appointed by the principal, which is responsible for preparing a subject-wise examination routine for the various academic departments. The departments normally hold the examinations as per the academic routine of college but sometimes it makes slight adjustments under unwarranted circumstances and as per the convenience of the students. The faculty members of the individual departments after completing the tasks of question paper setting send the hard and soft copies to the designated committee which takes the task of finalizing it in the printed form, after which the question papers are supplied back to the departments in the required quantities. The committee also undertakes the responsibility of sending blank answer script booklets in the required quantities to the individual departments well ahead of the examination schedules. The invigilation duties on the examination dates are given by the faculty members from the respective departments. The answer scripts are evaluated at the departmental level and the marks are retained till the termed examinations when it has to be sent to the university.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Each and every year an academic calendar is prepared by the institution under the active supervision of the IQAC. This is prepared after the publication of the affiliating university's (Gauhati University) academic calendar cum holiday list. The calendar is uploaded to the institutional website and also circulated through the WhatsApp groups of students in various departments. The practice of printing hard copies of calendar incorporates various important events and activities planned during the academic year viz. tentative schedules of the various examinations, field visits, different in house activities/ events like observance of college annual foundation day, annual college week celebration, college general freshmen social and departmental freshmen social functions, students union elections etc., in addition to the list of various important holidays during the year. However, different miscellaneous events/ celebrations, mostly events that are conducted/ held at short notice or within short preparation schedules are excluded from the purview of this academic calendar. Sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not applicable in the context of termed examinations, as these examination schedules are decided by the university authorities. The academic calendar is printed in the HOD diary for day to day reference.

#### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	Honours in Assamese	42	39	92.85
NA	BA	Honours in English	6	5	83.33
NA	BA	Honours in Political Science	26	26	100
NA	BA	Honours in Economics	3	3	100
NA	BA	Honours in History	7	7	100
NA	BA	Honours in education	26	25	96.15
NA	BA	Regular	51	29	56.86
NA	BSc	Regular	40	37	92.5

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	800	UGC	2.5	0.6
Minor Projects	730	UGC	1.2	0.2
Minor Projects	730	UGC	3.25	0.22
Minor Projects	730	UGC	1.8	0.55

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	2	4.01
National	English	1	5.09
National	Library	1	2.90
National	History	1	1.85
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	2
Economics	4
Education	1
Physics	2
English	1
Library	2
Zoology	2
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	1	4	4	0
<b>Presented papers</b>	2	11	0	0
<b>Resource persons</b>	0	3	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Swach Bahart Abhijan</b>	<b>NSS Unit</b>	<b>Swach Bharat</b>	<b>2</b>	<b>35</b>
<b>Health Awariness</b>	<b>Women Cell</b>	<b>Health Awariness</b>	<b>3</b>	<b>38</b>

Programme		Programme		
Workshop on protection of women	Women cell	Protection of women	2	45
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange programme	MNC Mahavidyalaya	College fund	1
Faculty exchange programme	P.B. Anchalik College	College Fund	1
Student exchange programme	P.B. Anchalik College	College Fund	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M.N.C Balika Mahavidyalaya	29/09/2017	Student-Teacher Exchange, Research and Extension	40
P. B. Anchalik College	03/10/2017	Student-Teacher Exchange, Research and Extension	38
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
72	68.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	10	17	0	0	7	3	20	0
Added	0	0	0	0	0	0	0	0	0
Total	22	10	17	0	0	7	3	20	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.87	55	53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In order to maintain and utilize physical, academic and support facilities, Barbhag College maintains well-planned procedures and policies. There are different committees such as an academic council, construction committee, purchase committee, library committee, etc. to execute the overall plan and policy. The academic council takes the responsibility for the admission process, preparation of class routine and internal examination-related works of the college. A well-structured library committee exists as per government norms. This committee decides the overall maintenance and management of the library. Heads of all departments submit the list of required books and journals to the library committee through the librarian for purchase of the books and journals. The library has the facilities of separate reading rooms for the students and teachers. The students are obligated to collect the library clearance certificate before the semester examination ensuring the return of books. The construction committee formed by the Governing body verifies the tenders submitted for infrastructural works. All the equipment and accessories are purchased according to the approval of the purchase committee. All the heads of concerned departments take the responsibility for the overall management of the laboratories. For laboratory equipment, heads of concerned departments submit the requirements to the authority (principal) and the authority call for the tender and quotations to purchase the required equipment. A room with gym facility is available in the college for teachers and students. A canteen committee was constituted for the monitoring of the canteen. The IQAC along with the other cells and sub-committees give valuable suggestions to authorities for academic and infrastructural development.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Poor Fund	1	850
Financial Support from Other Sources			
a) National	Post Matric Minority, Admission fee waiver scheme, ishan uday, HDFC merit scholarship	557	2315407
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Lecture programme on Creative writing	26/10/2017	76	Department of Assamese
How to write a project report	15/11/2017	20	Department of education
Entrepreneurship Development programme	20/12/2017	20	Department of Economics

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career option after Higher Secondary	0	82	0	0
2018	Self employment and Entrepreneurship as career options	0	40	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
------	----------------------------------------------------	--------------------------	---------------------------	----------------------------	-------------------------------



2017	1	BA in Education	Education	Kumar Bhaskar Verma Sanskrit Ancient Studies University	MA in Education
2017	1	BA in Education	Education	Pandu College	MA in Education
2017	1	BA in Education	Education	IGNOU	MA
2017	1	BA in History	History	Cotton University	MA in History
2017	1	BA in Political Science	Political Science	Kumar Bhaskar Verma Sanskrit & Ancient Studies University	MA in History
2017	1	BA in political science	Political Science	Gauhati Univesrity	MA in Political Science
2017	1	BA in Political Science	Political Science	IGNOU	MA
2017	3	BA in Education	Education	Dakhin Nalbari College	DLED
2017	3	BA in Assamese	Assamese	Nalbari College	MA in Assamese
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports, Cultural Literary Event	College Level	75
Sports, Cultural Literary Event	University Level	25
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Union of Barbhag College consists of President, Vice president, General Secretary, Assistant General secretary, secretary and assistant secretary of games, cultural secretary, debate secretary, secretary of the magazine, girls' common room and boys' common room. They are the representatives of the student community and actively take part in academic and administrative bodies. They are members of various committees and administrative units like IQAC, and grievance redressal cells and also extend their welfare schemes through the unit of NSS. Catering to the requirements of the student community, the student union provides a platform to bring forward their grievances in front of the authorities of the college and also ensures that their grievances are timely redressed. Apart from grievance redressal, the student body organizes and works out during the college week providing various platforms in form of events to showcase students' talents and abilities. Varied sports and cultural events are organized and motivate students to take an active part in them. It further ensures adequate availability of resources in form of books, online e-resources for the students in the library. Diverse awareness and welfare programmes are undertaken as an initiative by the student's council that includes awareness of the environment, and health and also have worked on welfare schemes for the development of the adopted village. Schemes like Swaccha Bharat Abhiyan have been welcomed with their active participation in the college. The union has done impressive work in the fields of cleanliness and gender sensitization programmes.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

695

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet on 9/01/2017

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Barbhag College has effectively implemented the two management practices- decentralization and participative management at every level of college administration for its smooth functioning. Two examples where these two practices are implied are: 1. Academic Council: The Academic Council plays a

key role in the academic administration of the college. This Council is formed under the chairmanship of the Principal of Barbhag College and participative in nature as it comprises all the Head of the departments. It takes all the major academic decisions including the admission process, fixing the annual academic calendar of the college, to manage the classes and syllabus, fixing the date of internal examination, etc. The functioning of this council is also decentralized as all the decisions are taken by the Principal after the discussion with the members. 2. Grievance Redressal Cell: Another example of decentralization and participative management in the college is the Grievance Redressal Cell. The main function of this Cell is to look into the complaints lodged by any student or staff of the college and take necessary action. The formation of this Cell is highly decentralized and participative as it includes members convenor (appointed by the Principal) 2 ex-officio members, one senior faculty member and two students' representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development Being an affiliated college to Gauhati University, Barbhag College enjoys very little scope in curriculum development as it is bound to follow the curriculum designs followed by the affiliated University. However, the college provides suggestions from time to time to the Academic Registrar of the Gauhati University to incorporate changes in the syllabus. In the current session too, the Academic Council of the college took resolution to suggest changes to the Academic Registrar of Gauhati University about the Honours course syllabus of political Science and sent the application thereby
Teaching and Learning	Teaching Learning is the main thrust area of the College. The annual teaching learning activities in the college is done under the following ways: ? Before the commencement of each semester, the Head of each Department organises department meetings and divided the course and related duties related like student mentoring system, tutorial duties among the other members of the department. The teachers are required to prepare lesson plans including the aims and objectives and methodology in their allotted portion. The advanced learners are identified and inspired by the departments to attend workshops, seminars, internships, etc. with a view to

sharpening their research aptitude. Similarly, for slow learners, the teachers adopt remedial measures. ? As part of teaching methodology, the teachers use the traditional lecture method with the use of blackboard, chalk etc. however, to engage the students in the academic activities, they are given home assignments, projects etc. Different departments organise class seminar for the students so that they can participate and express their views on the discussed topic. ? The library of the College plays important role among students. With the collection of vast numbers of books, students are encouraged to visit the library and acquaint themselves with different knowledge.

**Examination and Evaluation**

For both the examination and evaluation process, the college follows the guidelines of Gauhati University. The external examination and evaluation are conducted by the University as per its academic calendar. However, in the internal examination, the college conducts sessional examinations, home assignment, project, group discussion, field works etc as guided by the University and evaluated accordingly in the college. For the project works in different subjects, external examiners are invited and students have to present their projects before them. Re-test is conducted or those who could not appear scheduled internal examinations on genuine ground.

**Research and Development**

The college encourages research activities among teachers and students. In this year, Nitumoni Das, Assistant Professor of the Department of Education attained PhD degree for her doctoral thesis entitled "A Study of Burnout (Among the Government and Private Secondary School Teachers in Relation To Their Organizational Commitment and School Environment". At present, the college has 5 laboratories for Science and Arts subjects and the college emphasises on maintaining all the required facilities in those laboratories. There are no Minor research project (MRP) granted or completed in this year.

**Library, ICT and Physical Infrastructure / Instrumentation**

Library, ICT and Physical infrastructural development during academic session of 2017-2018 can be

shown as under: ? Before the session 2017-2018, the Library of Barbhag College had 30248 text and reference books, more than 135000 e-Books with N-List subscription, 6 journals and more than 6000 E- Journal with N-List Subscription. In this current session, the Library added 936 new Text Books and Reference Books. Therefore, the total numbers of Text Books and Reference Books available in the Library are 31,184. ? There is no ICT development in the current session ? Regarding the infrastructural development of the college, construction of the South Building has start.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIL
Administration	NIL
Finance and Accounts	The submission of salary bill of staff is done online through the govt. Portal Finassam.in. The salary of staff is transferred online to their respective bank accounts.
Student Admission and Support	Students scholarship disbursement is done online through the govt. Portal nsp.gov.in
Examination	From 2017, the College has started online form fill up process for external examinations conducted by Gauhati University.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development programme on Introduction to time series econometrics	1	18/12/2017	22/12/2017	5
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. There is provision for GPF (General Provident Fund) for teaching staff. 2. There is also a welfare scheme Group Insurance Scheme (GIS) among the teaching staff. 3. The college encourages participation of teaching staff in the professional development courses like FDP, FIP, RC, STC, workshop, seminars etc and also organises the same in the college campus. 4. The faculties enjoy Child Care Leave (CCL), Maternity Leave and Earned Leave etc.</p>	<p>1. The college organises skill development and other administrative training programmes for non-teaching staff. 2. There is Barbhag College Employees' Fund that provides loan facilities to the teaching and non teaching staff of the college with nominal interest and minimum paper works. The share from the members is collected from the salary and the dividend is also distributed among the share holders yearly. 3. There is Group Insurance Scheme (GIS) for non-teaching staff.</p>	<p>1. For the students, the College has a Fund namely Students' Poor Fund. There is a provision of free admission for the poor students and they also get free books from the Library. 2. Students of minority community SC/ST/OBC gets scholarship.</p>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Barbhag College regularly conducts both internal and external audits to maintain financial transparency and accountability in the college. For the annual internal financial audit, the Principal as decided by the Governing Body appoints an accountant who takes up the responsibility of the financial audit. For this, the college accountant provides him with all the necessary documents

like receipts and details of expenditures incurred in the year. For the session 2017-2018, the internal financial audit has been done by the college. The external financial audit of the college is also done regularly by the financial auditors nominated by the Director of Audit, Government of Assam. However, it may be delayed as this audit is conducted by external agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

328646.00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

At present, there is no formal Parents-Teachers Association registered in the College. However, there are two guardian nominees in the Governing Body with the term of three years, who take part in the decision-making process in the college.
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6.5.3 – Development programmes for support staff (at least three)

One programme for orienting the support staff with office filing procedure was conducted on 09.05.2018
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	World environmental day	Nil	05/06/2017	05/06/2017	24
2017	International Yoga Day	Nil	21/07/2017	21/07/2017	72

2017	Awarness programme on Beat Plastic Pollution	Nill	18/08/2017	18/08/2017	65
2018	Self employment and entrepre unership as career option	Nill	23/01/2018	23/01/2018	45
2018	Career option after Higher Secondary	Nill	28/11/2018	28/11/2018	82
2018	Save water organised by Nature Club in association with IQAC	Nill	22/03/2018	22/03/2018	70

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As a part of Environmental consciousness and sustainability, the college organised the following programmes 1. Awareness programme on beat plastic pollution organised by Nature Club on 18th August 2017 2. Awarness programme on save water organised by Nature Club on 22th March 2018.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Special skill development for differently abled students	No	0



#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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**No Data Entered/Not Applicable !!!**

No file uploaded.

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK OF CODE OF CONDUCT	10/08/2017	The Handbook of Code of Conduct is designed for various stakeholders of the college like Governing Body, Principal, Librarian, Teaching and Non-teaching Staff. Details of the handbook are uploaded in College Web site and are distributed among the stakeholders.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environmental Day	05/06/2018	05/06/2018	45

No file uploaded.

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of bamboo Dustbin in the college Campus
2. Cleanliness drive in the college campus under Swatch Bharat Abhijan by the NSS volunteer
3. Tree Plantation on the college campus by Botany Department.
4. College campus is declared a No Tobacco Zone.
5. College is declared as No Horn Zone

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Women Empowerment Programme This practice was introduced in the college in the year 2012. A permanent body was formed by the name of the Women Cell and the cell performs activities like awareness programmes, lecture programmes, various competitions, health camps, public meetings, workshops etc. This year the following programmes were conducted–(a) workshop and lecture on the protection and safety of women on 20-06-2017 (b) health awareness programme at Dokoha High school in celebrating the International Women’s Day on 08-03-2018.
2. Best Reader Awards To motivate the students to the reading habit in themselves, this award was introduced in the College. This award is being given to the students who regularly visit the central library of the institution and use it judiciously and have excelled in the academic field. Two best readers, one from male and another one from female students are selected for the Award. The Award is sponsored by the Library of the College.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Barbhag College is to mould the character of the future generation as competent citizens of the nation, who can be self-reliant and inspiring for others. It has its mission a passionate concern for providing higher education to the upcoming generation of this educationally and socially backward region. The college intended to translate into reality the dreams and vision of the founding fathers through teaching-learning, innovation research, and evaluation. The college pledge to the upliftment of the rural poor by making them aware of the global changes through education and co curricula activities. The main priority of the college is as follows. Comprehensive development of the socially disadvantaged and economically backward people. Dissemination of knowledge of different branches of modern science and humanities. Production of enlightens human resources in the region in order to bring about all-round development. To bring about a change in the attitude of the new generation of learners towards a better environment in this region. To provide learning materials and connected the students of the rural and remote regions with the e-learning facilities, the college provided a central digital library within the campus.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1. To sign MoUs with neighbouring HEIs for collaboration in the areas of teaching-learning, research and extension. 2. To introduce B.Sc. Honours programme in Chemistry and B.Sc. Honours programme in Mathematics. 3. To start formal student mentoring